

Building Service Worker Program

From general custodial services in schools, hospitals, and offices to more specialized work in areas such as hotel housekeeping, the Building Service industry is looking for trained and knowledgeable cleaning personnel. This four-week program will prepare you with the practical skills and technical knowledge for successful employment as a custodial worker

What will the participants gain from this course?

These courses are designed to enhance participants in successfully entering/re-entering the workforce. Graduates of the program secure employment in entry-level custodial positions in school districts, hospitals, other institutions, hotels, offices, and industrial settings. Upon successful completion, students will receive certificates in the following:

- WHMIS
- Worksafe – Preventing and Investigating Musculoskeletal Injury
- Occupational First Aid – Level 1
- Building Service Worker Certificate



Program Dates:

April 5 – May 3, 2017 – Powell River

Location: Vancouver Island University Campus

All participants must meet the following basic eligibility criteria:

- Be a Canadian citizen or permanent resident and be legally entitled to work in Canada.
- Currently reside in British Columbia.
- Not a full-time student (i.e. not enrolled in high school or post secondary training).
- At the time of training, not be participating in another provincially or federally funded labour market program.

And belong to one of the following employment categories:

- a) Unemployed and not EI eligible; **or,**
- b) Employed and low-skilled, such as those who do not have a high school diploma; **or,**
- c) Underemployed, such as those who do not have permanent or full-time employment.

How to Register

Contact VIU by phone: 250-740-6579 or 250-740-6163

Email: client.coordinator@viu.ca or fax: 250-740-6452

Course List:

The Building Service Worker Program consists of the following course modules. Upon successful completion, students will be able to demonstrate the skills and knowledge outlined below:

Building Service Worker Level 1

Students learn the objectives and ground rules of cleaning, including: cleaning terminology; working with common cleaning chemicals; proper disinfection and sanitization of surfaces; “green” cleaning; organizing and planning approaches to work; operation of equipment; safe use of equipment and chemicals; trash handling; basic maintenance of equipment and tools; area cleaning techniques; and daily floor maintenance.

Building Service Worker Level 2: Hard Floor Care

Students will learn correct maintenance procedures for a variety of resilient and hard surface flooring, including vinyl, concrete, terrazzo, marble, ceramic, tile, and wood floors. Topics include: cleaning, stripping, etching, sealing, and finishing hard floors; routine day-to-day maintenance and rotational maintenance; restoration, including UHS finishing; types, characteristics and application of sealers and finishes; sanitizing, disinfection and aseptic floor care; and how to use and care for equipment used in hard floor care.

Building Service Worker Level 3: Carpet Care

Students will gain an understanding of commercial carpet cleaning as they learn: carpet cleaning terminology; use of common carpet cleaning chemicals; sanitization of fibers; cleaning theory; use of biological cleaners; mixing and using chemicals safely; organizing the work; and drying techniques. Students will learn and practice cleaning techniques including bonnet/spin/tip, encapsulation, extraction, pre-scrub, and extract and powder cleaning.

WHMIS

WHMIS is a hazard communication system that provides information on the safe use of hazardous materials used in the workplace. Students will learn how to: read and understand product labels; identify WHMIS hazard symbols; understand and use Material Data Safety Sheets; and become familiar with exemptions and restricted applications.

Occupational First Aid Level I

This one-day course covers the essential ABC's - airway, breathing and circulation. Students learn how to deal with obstructed airways, breathing distress, control bleeding, and perform one person CPR. A three year certificate will be issued upon successful completion.

FoodSafe Level I

A one-day course required for all food handlers employed in serving the public. Topics include food handling, personal hygiene, receiving and storing food safely, dishwashing methods, and food storage methods. Participants successfully completing receive a certificate, recognized by employers throughout the Province.

BackCare and Ergonomics

Students will learn how to protect and take care of their back; using appropriate and safe lifting methods, aids for heavy lifting, use of back belts, posture, ways of minimizing twisting, bending and lifting and correct use of equipment.

Essential Skills & Employment Transition Training

Students will gain essential skills for success in employment as they increase their awareness of employer expectations; explore career opportunities in the building service field; and practice their communication and job search skills.

Building Service Worker Practicum

Each student will be assigned an on-site practicum, applying the skills and knowledge learned during the course. An assessment and feedback on the student's work will provide a basic reference for his/her portfolio and future job search.



Evaluation and Success

Participants will be evaluated on both attendance and completion of practical and written exercises.

- Participation – students are required to attend and actively participate in all classes and exercises.
- Completeness – students are to meet assigned deadlines and complete each practical assignment to a satisfactory level.



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